

*Goodwill NCW is helping change lives every day, and we need a charismatic, innovative, and energetic full-time **Assistant Regional Program Leader** to join our 63-team member Community Circles of Support team.*

The mission of Community Circles of Support is to help people successfully transition from incarceration back into the community while using evidence-based practices. This team member will work closely with our Regional Director of Community Circles of Support.

The Assistant Regional Program Leader (ARPL) will:

- *Counsel and lead our Circles of Support participants who are involved in various work experience opportunities within Goodwill locations.*
- *Provide instruction and mentoring of soft employment skills, pro-social behavior using motivational interviewing skills, and will support participants with seeking employment and community resources necessary for their successful integration into the community.*
- *Be well-versed in regional resources available to our participants*
- *The APRL may be called upon to facilitate Circles groups within our service area, attend prison resource fairs, give an occasional presentation, assist with volunteer training and volunteering events, search for and help with grants and may also be asked to work a very occasional weekend day as well as sporadic overtime.*
- *Responsibilities also include creating and maintaining Excel databases; maintaining case files; general office duties; working collaboratively with referral sources, service providers, volunteers and parole officers; assist with other duties as assigned. The person in this role will work in both an office and warehouse setting.*

Must be a self-starter, empathetic, employ a strengths perspective approach, able to effectively and professionally communicate with a wide variety of audiences, have good listening skills, and be able to work independently with basic direction.

Our qualified candidate should have a degree, preferably in a human services, social services, counseling or related field. Ideally, candidates should also have experience working in human services, social services, mental health/AODA services, or the correctional or judicial system and have a good knowledge of community resources.